



LONDON
BIGGIN HILL
AIRPORT

MAINTENANCE ASSISTANT

JOB DESCRIPTION

FULL TIME: 42 HOURS PER WEEK

Responsible to: Senior Airport Fire Officer

Location: London Biggin Hill Airport, Main Road, Biggin Hill, Bromley, TN16 3BH

Biggin Hill Airport is a Business and General Aviation airport 12 miles from central London and inside the M25. The airport is a gateway for visiting aircraft to London, a cluster of aviation engineering companies providing aircraft servicing and support for aircraft and a centre for private flying and flying training.

WHAT IS THE JOB LIKE?

This is an interesting position working across the airport site, maintaining the estate to a high standard and in accordance with regulatory bodies. You will have the ability to work individually and as part of a team with good time management and physical skills.

This varied and, at times, physically demanding position is vital to the safe operation of our Aerodrome and therefore the role holder will be expected to work flexibly, including some nights, evenings and weekends when required.

Key Areas of Responsibility:

Service Delivery

Carry out a range of ground maintenance tasks including (but not limited to):

- Operating and driving of a wide range of vehicles and plant and equipment including vehicle attached machinery, ride on machinery and hand held equipment to maintain open spaces and property to the required standards.
- Grass cutting.
- Herbicide application.
- Grassland, hedge and tree maintenance.
- Fencing.
- Painting.
- Decorating.
- Plumbing.
- Hot tar surface repairs.

Cleaning

- Equipment is left clean and serviceable at the end of a shift.
- General housekeeping duties are fulfilled.

Health and Safety

- Compliance with the Company health and safety policy.
- Reporting any health and safety issues to the supervisor.

Additional Duties

- Any other duties as required.

WHAT WILL THE SUCCESSFUL JOB HOLDER BE LIKE?

You will have great communication skills and be self-motivated and methodical with the ability to pay attention to detail. The role holder will be able to work alone acting upon your own initiative. You will have a desire to work outdoors in all weathers and be a part of the larger service delivery team at the airport. You will also be of smart appearance and apply discretion in the delivery of your work.

This role will appeal to someone who is passionate about delivering great customer service and who takes pride in their work. To enable you to fulfil your role effectively, you will receive comprehensive on the job training and will attend various courses in the safe use of equipment and chemicals.

QUALIFICATIONS AND EXPERIENCE

Essential

- Demonstrable experience of undertaking grounds maintenance duties including grass cutting within a professional environment.
- Demonstrable experience of painting and building maintenance.
- Full clean UK driving license (car).
- Flexibility regarding hours of work.

Desirable

- Experience with tractors, chainsaws and brush cutters.